



APPENDIX C: EVALUATION OF ASB CHAIR AND MEMBERS

Commented [MG1]: Headers/subheaders will be changed if move forward

1. ASB MEMBER-SELF EVALUATION

CRITERIA	4 Excellent	3 Very Good	2 Sufficient	1 Unacceptable
a) Attend all board meetings for the full agenda.				
b) Read all appropriate advance materials before board meetings.				
c) Identify areas of concern in advance of the meeting when feasible, and raise issues during board discussions.				
d) Participate in board discussions, including expressing support for or opposition to positions raised by others, and related reasons therefor.				
e) Respond to requests from the chair and staff when able.				
f) Participate fully in all Task Forces of which the individual is a member.				
g) Bring knowledge, wisdom or other perspective that adds value to ASB activities.				

Commented [MG2]: If this document is adopted as the ARSC's evaluation document, references to "board" will be changed to "committee."

Commented [MG3]: As ARSC members are asked to represent the ARSC on ASB (and occasionally ASEC) task forces, this criteria can be retained.

Comments:

2. AUDITING STANDARDS BOARD

CRITERIA	4 Excellent	3 Very Good	2 Sufficient	1 Unacceptable
a) Board has full and shared understanding of its roles and responsibilities.				

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b) Board members understand the ASB's mission and strategic direction.				
c) Board has clear goals and actions resulting from relevant and realistic strategic planning.				
d) All necessary skills, stakeholders and diversity are represented on the board.				
e) Board meetings facilitate discussion and progress on agenda items.				
f) Board effectively monitors progress on the initiatives in its strategic plan, and takes steps to adjust its focus and resources as necessary.				

List any issues you believe the ASB should focus its attention upon in the coming year.

Other comments:

3. ASB CHAIR

CRITERIA	4 Excellent	3 Very Good	2 Sufficient	1 Unacceptable
a) Chair is open to all thoughts and suggestions, allows open dialogue, and actively solicits participation from all members.				
b) Chair runs the meetings effectively and keeps them on schedule.				
c) Chair provides clear leadership.				
d) Chair ensures compliance with ASB policies and ASB strategic plan.				
e) Chair communicates with ASB effectively at meetings and in between meetings.				

Comments:

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4. AUDITING STANDARDS STAFF

Note feedback is sought for the Chief Auditor, Director and those staffing the ASB and its Task Forces.

Commented [MG4]: We can delete this.

CRITERIA	4 Excellent	3 Very Good	2 Sufficient	1 Unacceptable
a) Staff is responsive to the needs of the Board and its task forces				
b) Staff communicates effectively.				
c) Staff delivers quality work product.				
d) Staff provides helpful technical support.				
e) Agenda materials for Board meetings are appropriate and facilitate Board discussion.				
f) Agenda materials are sent timely.				

Comments:
