



## Agenda Item 3B (4)

Clean version of the Illustrative Auditor's Report

### Independent Auditor's Report

[Addressee]

#### **Report on Compliance**

**Opinion on** *[indicate reporting level pursuant to governmental audit requirement]*

We have audited Example Entity's compliance with the *[identify the applicable compliance requirements or refer to the document that describes the applicable compliance requirements]* applicable to Example Entity's *[identify the government program(s) audited or refer to a separate schedule that identifies the program(s)]* for the year ended June 30, 20X1.

In our opinion, Example Entity complied, in all material respects, with the requirements referred to above that are applicable to *[indicate reporting level pursuant to governmental audit requirement]* for the year ended June 30, 20X1.

#### **Basis for Opinion**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and *[insert the name of the governmental audit requirement or program-specific audit guide]*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Example Entity and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a

basis for our opinion on compliance. Our audit does not provide a legal determination of Example Entity's compliance with the compliance requirements referred to above.

### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for designing, implementing, and maintaining effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the entity's government programs.

### **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above that are applicable to [*identify the government program(s) audited*] occurred, whether due to fraud or error, and express an opinion on compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, the standards applicable to financial audits contained in Government Auditing Standards; and [*insert the name of the governmental audit requirement or program-specific audit guide*] will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional collusion, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above, whether quantitative or qualitative, is considered to be material to the entity's compliance if there is substantial likelihood that, individually or in the aggregate, it would influence the judgment of a reasonable user about the government program in its entirety based on the report on compliance. In performing an audit in accordance with GAAS, Government Auditing Standards, and [*insert the name of the governmental audit requirement or program specific audit guide*], we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance whether due to fraud or error and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence about Example Entity's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the compliance requirements referred to above and the entity's internal control over compliance with the compliance requirements referred to above in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with [*insert the name of the governmental audit requirement or*

*program-specific audit guide*], but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Example Entity's internal control over compliance.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identify during the audit.

### **Report on Internal Control Over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the "Auditor's Responsibilities for the Audit of Compliance" section above and was not designed to identify all deficiencies in internal control that might be significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance, and we do not express an opinion on the effectiveness of Example Entity's internal control over compliance.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the [*insert the name of the governmental audit requirement or program-specific audit guide*]. Accordingly, this report is not suitable for any other purpose.

[*Signature of the Auditor's Firm*]

[*City and state where the auditor's report is issued*]

[*Date of the auditor's report*]